



Digital ANGEAP Process ROARS

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Process Overview

ANGEAP form is submitted to our office by the student.

ANGEAP form receipt is created in OnBase.

Courses and Tuition/Fees are verified.

Completed form scanned into OnBase.

Document Review and Submission

Payment Process

Where to begin...



The current ANGEAP form is completed by the student and submitted to our office.

We house paper forms in the office and post a link to the form on our website.

Creating the file in OnBase...

- The ANGEAP form receipt is created in OnBase to create an electronic file.
- There is a drop down in this section to indicate if the student is Air or Army Guard.
- This drop down has their email information, so the form goes to the correct processor.

VMA - ANGEAP Form Receipt

Student Information

CWID*	Verified Term with Student*	Part of Term*
<input type="text" value="11103919"/>	<input type="text"/>	<input type="text"/>
SSN*		





Course and Tuition Verification

- Courses are checked for accuracy and this information is placed in the ANGEAP addendum.
- Tuition and Fees are also placed in the addendum along with any reductions.
- OnBase then calculates the ANGEAP Award.

Tuition and Fees

Tuition Amount *

\$ 0.00

Fee Amount *

\$ 0.00

Total Tuition and Fees

0.00

Grants

Add

Type/Name

Amount

Scholarships

Add

Type/Name

Amount

Federal and State VA Benefits

Add

Type/Name

Amount

ANGEAP Calculations

Calculate Aid

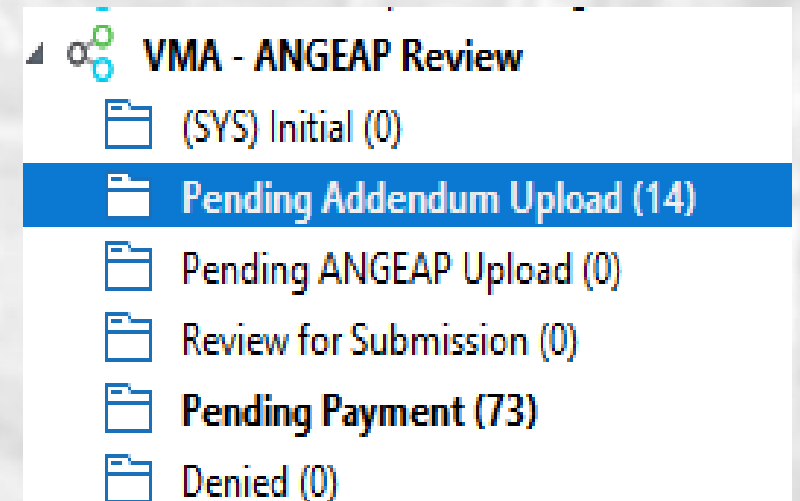
Total Tuition and Fees *

Total Deductions *

ANGEAP Request *

Next...

- Once everything is filled in, I then scan in the ANGEAP form the student submitted.
- This moves the student's documents to the Review for Submission Section.



And then...

I review all documents and send them electronically to Artcola and Bruno.

Once the payments are received, I process students out of the pending payment queue.

Checks are then sent to Student Account Services.

Lastly...

The original forms are then filed, and the electronic files are also saved on the student's account.

