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| ONLINE

# AI Portal Federal Tuition Assistance (FTA) ArmyIgnited and AFVEC Portal

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# Agenda

- Federal Tuition Assistance
- ArmyIgnitED 2.0 /AFVEC Portal
- Evaluated Degree Plan
- Training Resources/Army School Support
- Questions/Answers



# Federal Tuition Assistance

- **What is it – What do I get?**
  - **Financial assistance** to help Soldiers with off-duty voluntary civilian educational pursuits
  - **100% of tuition cost up to \$250 per semester hour**
  - **Up to 18 semester hours** per fiscal year
    - Fiscal year: **1 October thru 30 September**
    - ArmyIgnited service members - Require first time users of TA to take ArmyIgnitED training prior to requesting TA



# Federal Tuition Assistance

- **How Do I Qualify?**
  - **Actively serving, National Guard, and reserve service members**
  - **Successfully complete Advanced Individual Training (AIT) in the Army, Technical School in the Air Force, Marine Corps (SOI), or A School in the Navy and Coast Guard.**
  - **Not flagged or pending unfavorable action**
  - **Maintain 2.0 undergraduate or 3.0 for graduate GPA**



# Federal Tuition Assistance

- **Career limits for FTA are:**
  - **130** undergraduate semester hours
  - **39** graduate semester hours
  - **May be used with Chapter 1606 GI Bill benefits**
  - **FTA will not pay** for a **lateral** or **lower** degree at any level, regardless of the funding used for the first degree
  - **FTA does not cover fees or books**
- **No CHANGE:** **FTA will not pay** towards an **undergraduate or graduate CERTIFICATE**
  - **Air Force Specifics:** You can use your Tuition Assistance benefits to pursue a certificate if your highest level of education is a bachelor's degree. - If you have an associate degree, a bachelor's degree, or no degree, you may use TA to pursue your first certificate at any academic level. However, if you hold a master's degree or higher, you are not authorized to use TA to pursue a certificate.

# Federal Tuition Assistance

## ▪ Recoupment

- **Soldiers agree** to reimburse the Army when they receive an unsatisfactory grade
- **Receiving a grade of a “W” or “D” or below for an undergraduate course**
- **Receiving a grade of a “W” or “C” or below for a graduate course**



# Federal Tuition Assistance

- **FTA must be approved seven days before the start date of the class for all service branches.**

## **TA becomes available:**

- Air Force, Air Guard, Air Force Reserve, and Space Force – **45 days** before term
- Army, Army National Guard, and Army Reserve – **60 days** before term
- Marines and Coast Guard – Up to **60 days** before term
- Navy – Up to **120 days** before term



# Important Notes:

- Students must register for the course at the Academic Institution before submitting a Tuition Assistance request for approval.
- Service members will be **solely responsible** for all tuition costs without this prior approval.
- If you change your schedule (drop/add), you must submit the change through your military branch portal and submit an updated TA form reflecting those changes. For any approved TA course to be correctly processed for payment by a University, the course registration and the TA form must match to be invoiced for payment by the University.
- All service members are responsible for submitting any schedule changes or TA form updates to their University service office



# Evaluated Degree Plan:

- **If the academic goal is not uploaded, service members can only make 2 TA requests before the blocker is activated**
- **EDP can be uploaded by the ESO Counselor**
  
- **Soldier's Name**
- **Academic Institution Name**
- **Degree Program**
- **Classes/Credits Required for Graduation/Completion**
- **JST & CCAF must be included**
- **Transfer credits**
- **No signature required**



# Training Course Upload:

## Field Descriptions

Column name	Data type	Max Length	Description	Is Required
<b>Subject</b>	string	8	Subject (i.e. ENGL)	Yes
<b>Number</b>	number	8	Number (i.e. 101)	Yes
<b>ShortTitle</b>	string	100	Shorter Title of Course...if applicable (i.e. English Comp)	Yes
<b>LongTitle</b>	string	100	Longer Title of Course (i.e. English Composition)	Yes
<b>CreditType</b>	string	n/a	Credit Type. Possible values are: SEMESTER or QUARTER	aud
<b>Credits</b>	number	n/a	Credit hours of the course	
<b>CourseLevel</b>	string	15	Course level. Possible values are: UNDERGRADUATE, GRADUATE, CERTIFICATE	Yes
<b>Prerequisites</b>	string	1000	A list of what may be required before taking this course. There is no structure to this field...it's just a text field that can have anything in it.	No
<b>Description</b>	string	1000	A general description of the course.	No
<b>Materials</b>	string	1000	A list of what materials may be required while taking this course. There is no structure to this field...it's just a text field that can have anything in it.	No



# Training Course Upload:

New AI Portal – Excel to XML format

Subject	Number	ShortTitle	LongTitle	CreditType	Credits	CourseLevel	Prerequisites	Description	Materials
BUS	200	NONE	Business Administration	SEMESTER		2UNDERGRADUATE	NONE	NONE	NONE

You can still use the XML file upload process to add Courses to your Catalog. You can just add your Course(s) to the EXCEL spreadsheet and save as a XML data file. Contact your IT department for assistance, if necessary.

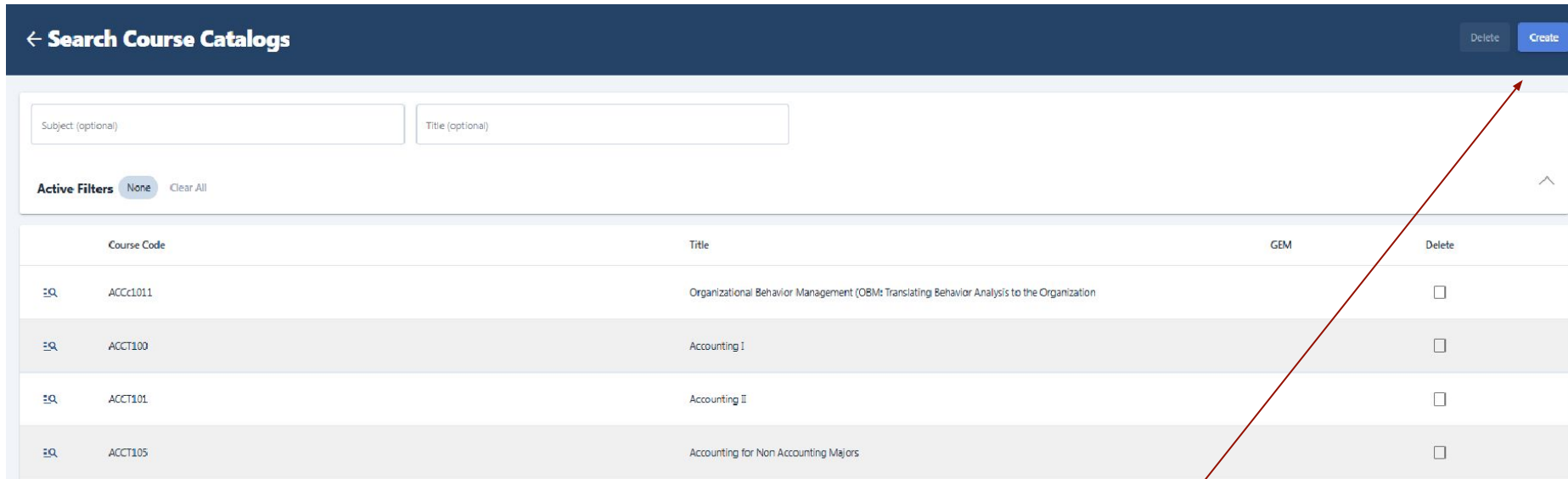
You can add (1) course on a XML file, or as many as you want, up to the 4MB limit, per file. Note: Open XML file via Notepad++

Notepad++ - <https://notepad-plus-plus.org/downloads/v8.8.5/>



# Training Course Upload:

## Adding New Courses



The screenshot displays the 'Search Course Catalogs' interface. At the top, there is a dark blue header with a back arrow, the text 'Search Course Catalogs', and two buttons: 'Delete' and 'Create'. Below the header, there are two search input fields: 'Subject (optional)' and 'Title (optional)'. Underneath the search fields, it says 'Active Filters: None Clear All'. The main content is a table with the following columns: 'Course Code', 'Title', 'GEM', and 'Delete'. The table lists four courses:

Course Code	Title	GEM	Delete
ACCC1011	Organizational Behavior Management (OBM: Translating Behavior Analysis to the Organization)		<input type="checkbox"/>
ACCT100	Accounting I		<input type="checkbox"/>
ACCT101	Accounting II		<input type="checkbox"/>
ACCT105	Accounting for Non Accounting Majors		<input type="checkbox"/>

A red arrow points from the 'Create' button in the top right corner of the interface towards the text below.

To add new courses, click the **Create** button, complete the Course Information form, and click the **Create** button again to save.



# Training Course Upload:

## Adding New Courses

[← Create Courses](#) Create

Manual Course Upload | XML | Document Course Upload

### Course Information

Subject English	Number 101	<input type="checkbox"/> Remedial
Long Title English Composition 1	Short Title Eng101	
Course Level Undergraduate	Course Credit Type Semester Hour	Teaching Method Type Both (Traditional Classroom & Distance Learning)
		Credits 3

### Additional Information

Prerequisites (optional) 0 / 1000

Materials (optional) 0 / 1000

Description (optional) 0 / 1000

To add new courses, click the **Create** button, complete the Course Information form, and click the **Create** button again to save.



# Army School Support:

- **ArmyIgnitED conducts Quarterly Academic Institution (AI) Webinars**
- Webinars are recorded and posted soon after the call and are available through the **Army School Support Knowledge Community**, as well as the Vantage Point website.
- **Army School Support Knowledge Community:**  
<https://military-school-support.mn.co>
- **Website:** [www.vantagepoint-inc.com](http://www.vantagepoint-inc.com) > Army School Support, scroll to the bottom to see email contacts.



# Military Portal Helpful Links:

- Please check out the list below of some useful links related to the Upgraded ArmyIgnitED and the AI Portal. If you have additional suggestions, please reach out to a member of the School Support Team:
- **School Login only:** <https://aiportal.army.mil>
- **Soldier Login only:** <https://www.armyignited.army.mil/>
- **DOD MOU:** <https://www.dodmou.com>
- **CAGE Code/SAM ID Updates:** <https://sam.gov>
- **CAGE Code/SAM ID Search (informational/display only):** <https://cage.dla.mil/>



ANY  
Questions?



WHERE LEGENDS ARE MADE®